



**SRI GURU GOBIND SINGH COLLEGE OF COMMERCE**  
(University of Delhi)  
Centre of Professional Development  
*in collaboration with*  
**Weekendr**



offers an Add-On course on

# ADVANCED EXCEL

with Introduction to **Power BI + AI**



**Course Fee : Rs. 3700 (Including GST)**

**Last Date to register: July 15, 2024**  
**Classes will be held on Weekdays**  
**in college campus**

**Register now:**



**Patron**  
**Dr. Jatinder Bir Singh**  
(Principal)

**Course Co-ordinators:**  
**Ms. Ushveen Kaur**  
**Dr. Megha Ummat**

**Co-ordinator : CPD**  
**Dr. Satvinder Kaur**

# COURSE OUTLINE

**Basic Feature Overview**  
**Working with Cell Reference, Range & Table**  
**Reviewing and Protecting Workbook**  
**Manipulating Text**  
**Dealing with numbers**  
**Working with Date & Time**  
**Logical & Information functions**  
**Lookup & Reference Functions**  
**Data Visualization & Reporting**  
**Data Validation**  
**Data Crunching with Pivot Table**  
**Financial & Decision Analysis**  
**Error Handling**  
**Advance Tools**  
**Statistical Analysis & Forecast**  
**VBA and Macro**  
**AI in Excel and VBA**  
**Excel Dashboard**  
**Connect and Manage Data in Power BI Desktop Application**  
**Reporting and Visualization**



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